

MOBILE MODULAR CONSTRUCTION, INC

BOX 5808, ORANGE, CA 92863
7142999000

**PREVAILING WAGE PROJECT
FORM ACKNOWLEDGEMENT &
SUBMITTAL SCHEDULE (FASS)**

This document describes the required paperwork that each subcontractor is responsible for, as pursuant to California labor compliance laws on every job requiring prevailing wage. Please read through this carefully, keep a copy to abide by, sign the bottom, and return to MMC, Inc. By signing this form, you acknowledge the labor laws that govern this project, agree to accurately complete the following paperwork, and adhere by the time line provided. Completion of all labor compliance paperwork is a requirement to release payment on a job. If you have any sub-tiers, you are responsible for gathering this information from them and turning it in to Mobile Modular Construction, Inc. All documents must be turned in as originals (wet signatures) unless directed otherwise.

COMPANY: _____

Date: _____

LABOR COMPLIANCE CONTACT: _____

Phone: _____

PROJECT NAME: _____

Project #: _____

FORM	DUE DATE	FREQUENCY	SPECIAL INSTRUCTIONS
Form Acknowledgement and Submittal Schedule (FASS)	Within 10 days of signing your contract	1 time only	Each subcontractor and sub tier must sign this form
Public Works Contract Award Info (DAS 140)	Within 10 days of signing your contract, but in no event later than the first day of work.	1 time only	For <u>each</u> apprenticeable craft used by the subcontractor: 1. If subcontractor is approved to train, send to their training program(s) 2. If not approved to train, send to all apprenticeship program sponsors in project's county * with Proof of Submission (fax record, letter of receipt from agency)
Request for Dispatch of Apprentices (DAS 142)	72 hours before apprentices are needed	As many times to meet the minimum ratio of apprentice labor	The minimum ratio of apprentice to journeymen hours is 1:5, or 20%. You must submit your 142 to all approved agencies for every craft you employ, in the project's county. *with Proof of Submission (fax record, letter of receipt from agency)
Fringe Benefit Statement (FBS)	Either before you submit, or with your 1 st CPR. Then, as contribution amounts change	1 time only	In the event contributions are paid in cash to the employee, indicate this on the form. *Note: You cannot pay training contributions to an employee, it must be paid to the CAC or an approved apprentice program.
Sub's Sub List	As soon as you begin work	1 time only unless there are any updates	List the name and contact information of all of your sub-tiers (not suppliers/vendors). *All sub-tiers that perform labor will need to complete this entire packet. Number these sequentially beginning with

Certified Payroll with Statement of Compliance (CPR)	Within 10 days of end of payroll period	Weekly	<p>"1" and on the last one also include "FINAL"</p> <p>*all inactive work weeks submit a "Statement of Non-Performance," numbered as if CPR</p> <p>**must submit a Subcontractor Daily Report for every day of work performed that records journeyman and apprentice hours</p>
Training Fund Contributions	Within 5 days of payment	1 time monthly	<p>Must be accompanied with proof of payment such as a copied check or letter of receipt from program</p>
Pay Application/Invoice	25 th of each month billed	As many times to fulfill contract	<p>Subject to change and approval by the owner of Mobile Modular Construction, Inc. Each one is titled the month it bills, the last one named "Retention"</p> <p>*not a labor compliance document, but a requirement by MMC, Inc.</p> <p>**submit a corresponding Release with the appropriate through date and amount</p> <p>***submit Supplier Releases each billing for every supplier through the last day of the month</p>
Affidavit of Compliance with CA Prevailing Wage Law	Prior to final payment	1 time only	<p>Must be signed and notarized using Jurat with affiant statement prior to final payment</p>

SIGNATURE: _____